



Level 3 Award in Fire Risk Assessment

Candidate's Name:

ProQual Centre: #690
Start Date:

Registration Number:
Completion Target Date:



Level 3 Award Certificate in Fire Risk Assessment

Level 3 Award in Fire Risk Assessment	
9280	Introduction to Foundation Fire Risk Assessment
1	Understand the principle & scope of fire risk assessments
2	Understand current fire risk assessment legislation.
9281	Understand Fire Development & Spread
1	Understand how fires develop & spread
9282	Introduction to Managing Fire Risk
1	Understand how building design, construction & maintenance can contribute to the management of fire risk
2	Understand fire risk management systems

The Institute of Fire Safety Managers (IFSM) definition of Building Risk

Low-Risk Buildings: In the scope of fire risk assessments, a low-risk building refers to structures that meet specific criteria to mitigate potential hazards. These buildings typically accommodate fewer occupants, with a capacity of around 60 occupants

Moderate-Risk Buildings: In the scope of fire risk assessments, a medium-risk building comprises structures with slightly elevated criteria compared to low-risk ones, introducing moderate potential hazards. These buildings are expected to have occupancies of up to 500 people. Examples of medium-risk buildings encompass supermarkets and factory-commercial units, reflecting a moderately increased risk profile during fire assessments due to their design and layout characteristics.

NVQ Equivalents

National Qualifications Framework (NQF)		Note. An NVQ/QCF can gain a maximum of 3 CPD points for each unit you have undertaken. Explanation There are nine levels in the QCF, from Entry level to level 8. Every qualification in the QCF comes in one of three sizes — Award, Certificate or Diploma. The qualification name — Award, Certificate or Diploma tells you how long it will take to complete. The level shows how difficult the qualification is. Awards are made up of 1 to 12 credits (or 10 to 120 hours learning), Certificates 13 to 36 credits (130 to 360 hours learning) & Diplomas 37 credits or more (370 or more hours learning) on the QCF.
Higher Educational level	Revised levels	
Doctorate. (PhD)	Level 8 – Specialist Awards. BTEC Advanced Professional Diplomas, Certificates & Awards.	
Master's degrees (MSc), Postgraduate certificates (PGC) & Diplomas	Level 7 – Diplomas. BTEC Advanced Professional Diplomas, Certificates & Awards. (Pre 2011 NVQ/QCF Level 5 in Management of Health & Safety).	
Honours – Bachelor's degree, Graduate certificates & Diplomas.	Level 6 - Diploma in Management. E.g. NEBOSH H&S Diploma or Environmental Management Diploma. BTEC Professional Diplomas, Certificates & Awards. NVQ Level 6 – C&G/ProQual Diploma in Occupational H&S Practice	
Intermediate – Diplomas of Higher & Further Education, Foundation Degrees, Higher National Diplomas (HND).	Level 5 – BTEC Professional Diplomas, Certificates & Awards. NVQ/QCF Level 5 Diploma in Occupational Health & Safety Practice, with optional Unit 611.	
Certificates of Higher Education.	Level 4 – Certificates & awards Post 2011 NVQ/QCF Level 4's.	
A Levels.	Level 3 - Certificates – e.g. NEBOSH General Certificate, TUC Certificate in Occupational Safety & Health. NVQ/QCF Level 3 in Occupational Health & Safety.	
Level 2 - GCSE's & O Levels. Grades A – C. CSE Grade 1. Several 1 day courses run by Chartered Institute of Environmental Health, British Safety Council etc. E.g. Food Safety, Risk Assessment.		
Level 1 - GCSE's Grades D – G, CSE's Grade 2 – 4. BTEC Introductory Diplomas & Certificates BTEC Diplomas, Certificates & Awards, Level 1 NVQ/QCF.		
Entry Level Certificate.		

**Evidence Collection, Professional Discussions &
Written Questions for your
Level 3 Award in Fire Risk Assessment**

Health and Safety

Task 1 *Introduction to Foundation Fire Risk Assessment. Understand Fire Development & Spread. Introduction to Managing Risk*

Provide examples of company & personal information & communications. These may be in paper or electronic format. It is recommended that you supply the following: *(Check the relevant box when you have a copy of the following)*.

Checklist	Electronic	Completed on..... Signed..... Candidate's signature	Electronic
1. Your up-to-date CV.	☐	3. Evidence of stakeholder communication (emails, meeting mins, summaries for both risk assessments) a) Final Fire Risk Assessment Report. b) Your summary provided to client/management with your advice. Or c) Meeting minutes demonstrating your involvement with managing & disseminating the FRA corrective actions. d) Closing out the corrective actions.	☐
2. Review any FRA (& make notes) showing things to be checked & items to address:	☐		☐
a) Are they still current?.	☐		☐
b) Identify the fire risk concerns, ready to assess & offer relevant safety advice to manage risk.	☐		☐
c) Are improvements recommendations needed in line with regulatory compliance or risk management?	☐		☐
d) Is there an intolerable fire risk & has it been closed out or is action still needed?	☐		☐
a)	☐		☐
	☐		☐
	☐		☐
	☐		☐

Task 2 - Explain to your Assessor the following:

Theory Knowledge

1. Describe how housekeeping & security measures can both conflict with & contribute to the H&S of the building & its occupants.
2. Explain the concept of 'means of escape' as a safety measure.
3. Describe the purpose & requirements of fire safety signage for residential buildings & public spaces.
4. Describe the national legislative framework in relation to fire safety.
5. Describe how fire risk management systems, policies & procedures contribute & impact fire safety in:
 - ✓ Residential buildings.
 - ✓ Public spaces.

Assessor notes on professional discussion held.

I have discussed the above with the owner of this workbook & have received sufficient explanations about how these requirements are undertaken at work. We agree that this is an accurate record of our discussion.

Assessor's Signature:

Candidate's signature:

Date:

Task 3 – Written Questions

Completed on		Signed Assessor	Candidate's signature
			Accepted ✓
1. Describe how legal frameworks & relevant legislation inform professional fire safety practice, including but not limited to:			
✓ Health & Safety at Work Act 1974			☐
✓ Fire Safety Act 2021	✓ Fire Safety Regulations 2022		☐ ☐
✓ Regulatory Reform (Fire Safety) Order 2005 (FSO)	✓ Building Safety Act 2022		☐ ☐
2. Describe the importance for duty holders to commit to current legislation related to fire safety, & the penalties that apply to non-compliance.			☐

3. Identify common causes of fire spread <u>in</u> buildings incl: ✓ Causes for ignition. ✓ Conduction. ✓ Convection. ✓ Radiation. ✓ Direct Flame Contact	4. Identify common causes of fire spread <u>external</u> to a building incl: ✓ Causes for ignition. ✓ Conduction. ✓ Convection. ✓ Radiation. ✓ Direct Flame Contact	☐ ☐
5. Describe how <u>direct</u> sources contribute to fire spread.	Describe how <u>indirect</u> sources contribute to fire spread	☐ ☐

Health and Safety



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